



SHREE RAJASTHAN SYNTEX LIMITED

CHARTER OF STAKEHOLDERS RELATIONSHIP COMMITTEE

PREFACE -

| S. No. | Particulars | Details |
|--------|--|--|
| 1. | Title | Charter of Stakeholders Relationship Committee |
| 2. | Effective Date | 14.09.2017 |
| 3. | Version Number | 1.00 |
| 4. | Approved by | Board of Directors in meeting dated 14.09.2017 |
| 5. | Number of Revision(s) | 0 |
| 6. | Last Revised Date | - |
| 7. | Date of it's First Approval by Board and it's effective date | Board Approval received on 14.09.2017 Effective date - 14.09.2017 |

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Company Secretary



Executive Director



Managing Director

14th September, 2017

1. ROLE OF THE COMMITTEE

- Consider, resolve and monitor redressal of investors' / shareholders' / security holders' grievances related to transfer of securities, non-receipt of Annual Report, non-receipt of declared dividend etc.;
- Recommend methods to upgrade the standard of services to investors;
- Carry out any other function as is referred by the Board from time to time and / or enforced by any statutory notification / amendment/ modification as may be applicable;
- Perform such other functions as may be necessary or appropriate for the performance of its duties.

2. COMPOSITION OF THE COMMITTEE

- 1) The Constitution of the committee shall be done by the Board of Directors
- 2) The Committee shall comprise of at least 3 (three) members, as may be decided by the Board of Directors.
- 3) The Board shall reconstitute the Committee as and when required to comply with the provisions of the Companies Act, 2013 and applicable statutory requirement.
- 4) Membership of the Committee shall be disclosed in the Annual Report.
- 5) Term of the Committee shall be continued unless terminated by the Board of Directors.

3. CHAIRMAN OF THE COMMITTEE

- 1) Chairman of the Committee shall be a non-executive directors.
- 2) In the absence of the Chairman, the members of the Committee present at the meeting shall choose one amongst them to act as Chairman.
- 3) Chairman of the Stakeholders Relationship Committee shall be present at the Annual General Meeting or may nominate some other member to answer the shareholders' queries.

4. QUORUM AND FREQUENCY OF THE MEETINGS OF THE COMMITTEE

- 1) The Committee members shall meet atleast four times a year.
- 2) Minimum two(2) members shall constitute quorum for the Committee meeting.

5. VOTING AT THE MEETING

- Matters arising for consideration at Committee meetings shall be decided by a majority of votes of Members present and eligible to vote. Any such decision shall for all purposes be deemed a decision of the Committee.
- In the case of equality of votes, the Chairman of the meeting will have a casting vote.

6. MINUTES OF THE MEETING

Proceedings of all meetings must be minuted and signed by the Chairman of the said meeting or the Chairman of the next succeeding meeting. Minutes of the Committee meeting will be tabled at the subsequent Board and Committee Meeting.

7. DISCLOSURE

The Company shall disclose the Charter of Stakeholders Relationship Committee on its website.

8. AMENDMENT


The Board of Directors may review or amend this Charter, in whole or in part, from time to time as may be required.



Company Secretary



Executive Director



Managing Director

14th September, 2017